



DEPARTMENT OF THE AIR FORCE
UNITED STATES AIR FORCES CENTRAL COMMAND (USAFCENT)
379TH AIR EXPEDITIONARY WING

DD MMM YY

MEMORANDUM FOR 379 ECES/CEI (HOUSING MGR)
AFOSI/CC (Det 241)
379 SFS/CC
379 AEW/JA
379 AEW/CC
IN TURN

FROM: Rank, First Last Name, Office Symbol

SUBJECT: Live-in Child Care Provider Authorization Request

1. Request approval for a live-in child care provider.

- a. Provider's name: First Last Name, Passport Country of Origin and Number
- b. Family status and relationship to members: third party employee
- c. Hiring company information (as applicable): Name, Address, Number (If unknown, then N/A)
- d. Provider's info (other): Personal Phone Number and Email, Home Country Physical Address, Copy of Passport w/Picture, and Qatari Residency Card Number

2. I certify having a resident dependent child, infant through high school age, residing in the household. (Initial)

3. I certify the child care provider will reside in government-leased housing, unaccompanied. (Initial)

4. I certify a private bedroom is available for the provider IAW AFI 32-6001, *Family Housing Management*, para 2.12. A dependent family member is not vacating his/her bedroom for the live-in child care provider. In addition, I understand approval of a live-in childcare provider does not constitute an additional bedroom entitlement. (Initial)

5. Coordination with the base legal office and 379 ESFS must be performed before 379 AEW/CC makes a final determination. A contract has not been signed with the nanny pending approval of this request. (Initial)

6. I certify the nanny will be lawfully in the country of Qatar and will be legally authorized to work in Qatar as a live-in child care provider (i.e. nanny). Also, I have successfully completed the ADLS web-based training entitled, "Combating Trafficking in Persons General Awareness." (Initial)

7. For additional information I can be reached at DSN: _____.

//signed/xxx/DD MMM YY//
FIRST LAST NAME, Rank, USAF
Duty Title

1st Ind to Member's name, 23 Jun 14, Live-in Child Care Provider Authorization Request
379 ECES/CEI

MEMORANDUM FOR AFOSI/CC

Request meets/does not meet housing management (AFI 32-6001) requirement.

LINDA M. SMITH, USAF
Chief, Installation Management

2nd Ind, AFOSI/CC, _____

MEMORANDUM FOR 379 ESFS/CC

Concurs/does not concur.

MICHAEL BRYANT, SA, USAF
Commander, AFOSI Det 241

3rd Ind, 379 ESFS/CC, _____

MEMORANDUM FOR 379 AEW/JA

Concurs/does not concur.

MELISSA BROWN, Lt Col, USAF
Commander, 379 ESFS

4th Ind, 379 AEW/JA, _____

MEMORANDUM FOR 379 AEW/CC

Concur/does not concur.

JOSHUA ROSEN, Lt, USAF
Chief, General Law

5th Ind, 379 AEW/CC, _____

MEMORANDUM FOR 379 ECES/CEI

Approved/disapproved.

DARREN JAMES
Brigadier General, USAF
Commander